CARBON VALLEY
PARKS & RECREATION DISTRICT

Regular Meeting Minutes
July 16, 2025

1. **Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, July 16th, 2025, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

2. **Pledge of Allegiance**

The Pledge of Allegiance led by President Meiring.

3. **Roll Call**

Directors:
Samantha Meiring – President
Abbigail Hebert – Vice-President
Tina Martin – Secretary/Treasurer
Cody Childers
Elda de la Pena – Absent – Excused
Lee Potter

Also Present:
Dean Rummel – Executive Director
Bryan Hostetler – Deputy Director
Ally Flanagan – People & Brand Director
Candic Berglund – Brand Supervisor
Katie Hyde – Finance Manager
Kathy Lind – Recreation Manager
Suzi Shankweiler – Fitness & Wellness Supervisor

4. **Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to move agenda number 9 between agenda number 6 and agenda number 7 by Director Meiring; Second by Director Childers. A voice vote was taken:
All in favor, none opposed.

A motion was made to approve the Meeting Agenda by Director Childers; Second by Director Hebert. A voice vote was taken:
All in favor, none opposed.

5. **Public Comment**

There was no public comment.

6. **Consent Agenda**

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Director Childers; seconded by Director Hebert. A vote was taken:

Director Childers – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring – Yes, Director Potter - Yes; the motion was carried.

7. **Appointment for Board Vacancy (Town of Frederick Seat)**
   a. A vote from the Directors was taken for the appointment of Mark Goldsmith to the vacant Frederick position. Director Goldsmith was appointed with a majority vote of five to zero.

   Director Childers – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring – Yes, Director Potter - Yes; the motion was carried

   b. Oath of Offices
      I. Mark Goldsmith, Frederick 2-Year Vacancy Term

8. **Public Hearing**

9. **Discussion**

8.a. Suzi Shankweiler, Fitness & Wellness Supervisor, gave a presentation and update on the District fitness and wellness department.

8.b. Candice Berglund, Brand Supervisor, gave a presentation and update on the District brand (marketing) department.

8.c. Katie Hyde, Finance Manager, gave a presentation and update on the District preliminary 2026 budget.

8.d. Operations Report
Executive Director, Dean Rummel gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

10. **Monthly Board Member Community Involvement Discussion**
    Director Potter attended the Dacono Splash event where the District also had a community booth and staff supporting the days festivities.

11. **Guiding Principles Document**
    Was discussed the need to add Director Goldsmith to the Guiding Principles Document signature page.

12. Board Comments-Future Agenda Items/Suggestions

Discussion on board member attendance at the annual Special Districts Association conference in September and the expectations of board members while attending.

13. Adjournment

A motion was made by Director Childers, seconded by Director Martin to adjourn the Board of Directors meeting at 7:52 PM.

A voice vote was taken: All in favor, none opposed.

READ AND APPROVED THIS 20th DAY OF AUGUST, 2025.

Samantha Meiring, President

ATTEST:

Tina Martin, Secretary