CARBON VALLEY
PARKS & RECREATION DISTRICT

Regular Meeting Minutes
November 19, 2025

1. **Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, November 19, 2025, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

2. **Pledge of Allegiance**

The Pledge of Allegiance led by President Meiring.

3. **Roll Call**

Directors:

Samantha Meiring – President
Abbigail Hebert – Vice-President
Tina Martin – Secretary/Treasurer
Cody Childers
Elda de la Pena
Mark Goldsmith
Lee Potter

Also Present:

Dean Rummel – Executive Director
Bryan Hostetler – Deputy Director
Katie Hyde – Finance Manager
Kassandra Guerra – Finance Technician
Kelly Gray – Sports Supervisor
Kelly Olson – Recreation Manager

4. **Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Potter; Second by Director De La Pena. A voice vote was taken:
All in favor, none opposed.

5. **Public Comment**

None

6. **Consent Agenda**

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.
A motion was made to approve the Consent Agenda by Director Potter; seconded by Director Goldsmith. A vote was taken:

Director Childers – Yes, Director De La Pena – Yes, Director Goldsmith – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring – Yes, Director Potter - Yes; the motion was carried.

7. Public Hearing

A motion was made to approve the Public Hearing by Director de la Pena; seconded by Director Potter. A vote was taken:
All in favor, none opposed.

7a. Adoption and Approval of Resolution 2025-9 to Adopt Budget

A motion was made to approve the Resolution 2025-9 by Director Hebert; seconded by Director Potter. A vote was taken:

Director Childers – Yes, Director De La Pena – Yes, Director Goldsmith – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring – Yes, Director Potter - Yes; the motion was carried.

7b. Adoption and Approval of Resolution 2025-10 to Appropriate Sums of Money

A motion was made to approve the Resolution 2025-10 by Director Hebert; seconded by Director Goldsmith. A vote was taken:

Director Childers – Yes, Director De La Pena – Yes, Director Goldsmith – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring – Yes, Director Potter - Yes; the motion was carried.

7c. Adoption and Approval of Resolution 2025-11 to Set Mill Levies

A motion was made to approve the Resolution 2025-11 by Director Potter; seconded by Director Goldsmith. A vote was taken:

Director Childers – Yes, Director De La Pena – Yes, Director Goldsmith – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring – Yes, Director Potter - Yes; the motion was carried.

7d. Petition of Inclusion

i. Grouping of Individual Filings within Barefoot Lakes and Dream Weaver
   1. Resolution 2025 -12

A motion was made to approve the Resolution 2025-12 by Director Hebert; seconded by Director de la Pena. A vote was taken:

Director Childers – Yes, Director De La Pena – Yes, Director Goldsmith – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring – Yes, Director Potter - Yes; the motion was carried.

A motion was made to go exit Public Hearing by Director Potter; seconded by Director de la Pena.
All in favor, none opposed.

8. Discussion

8.a. Staff Guest Presenter Kelly Gray – Sports Supervisor

Kelly Gray and the Sports Department made a video presentation to present to the Board on November 19, 2025. In the presentation, Kelly Olson "K.O" – Recreation Manager introduces himself, and how he assists the Sports Department be successful. In addition to K.O; Darren Duplechin – Sports Coordinator introduced himself and what role he plays with the Sports Department. Kelly Gray – Sports Supervisor introduces herself and her background being with the District. In this presentation, Kelly Gray visits some the different facilities that the Sports Department utilizes.
As the video comes to an end, Kelly and her team also had staff and volunteer testimonials, and what impact they have here in the community, and why it is important to them to give back to the community.

8.b. Updates on District – Board Report

Executive Director, Dean Rummel discussed some wins that the Staff has had the past month as listed within the Operational Report within the board materials packet.

8c. Adoption and Approval of the CVPRD 5-Year Strategic Plan

A motion was made to approve the CVPRD 5-Year Strategic Plan by Director Potter; seconded by Director Goldsmith. A vote was taken:

Director Childers – Yes, Director De La Pena – Yes, Director Goldsmith – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring – Yes, Director Potter - Yes; the motion was carried.

9. Monthly Board Member Community Involvement Discussion

Director de la Pena attended the Chili Cook Off, Halloween Safe Night, and the Holiday Market.
Director Hebert and Director de la Pena attended the PROST Commission Meeting

10. Guiding Principles Document

None

11. Board Comments-Future Agenda Items/Suggestions

President Meiring has sent an email summary of goals/suggestions and will have them back to Dean Rummel.

12. Adjournment

A motion was made by Director Potter, seconded by Director Goldsmith to adjourn the Board of Directors meeting at 7:15 PM

A voice vote was taken: All in favor, none opposed.

READ AND APPROVED THIS 17th DAY OF DECEMBER, 2025.

S Meiring
Samantha Meiring, President

ATTEST:

Tina
Tina Martin, Secretary