CARBON VALLEY
PARKS & RECREATION DISTRICT

Regular Meeting Minutes
April 16th, 2025

1. **Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, April 16th, 2025, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

2. **Pledge of Allegiance**

The Pledge of Allegiance led by President Meiring.

3. **Roll Call**

Directors:
Samantha Meiring – President
Steven Colvin - Vice President
Abbigail Hebert – Secretary
Cody Childers
Tina Martin
Breannon Carey

Also Present:
Dean Rummel – Executive Director
Bryan Hostetler – Deputy Director
Katie Hyde – Finance Manager
Kyle Wichers – Finance Technician

4. **Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Colvin; Second by Director Carey. A voice vote was taken:
All in favor, none opposed.

5. **Public Comment**

There was no public comment.

6. **Consent Agenda**

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Director Childers; seconded by Director Carey. A vote was taken:
All in favor none opposed.

CARBON VALLEY
PARKS & RECREATION DISTRICT

Regular Meeting Minutes
April 16th, 2025

7. Public Hearing

A motion was made to enter Public Hearing by Director Childers; seconded by Director Colvin. A vote was taken:

All in favor, none opposed.

a. Petition for Inclusion

i. Grouping of Individual Filings within Coal Ridge

1. Resolution 2025-6

A motion was made to approve Resolution 2025-6 by Director Childers; Seconded by Director Carey. A vote was taken:

Director Carey – Yes, Director Childers – Yes, Director Colvin – Yes, Director Hebert – Yes, Director Martin – Yes, Director Meiring - Yes; the motion was carried.

A motion was made to exit Public Hearing by Director Colvin; Seconded by Director Hebert.

All in favor, none opposed.

8. Discussion

a. Adoption & Approval of updated Financial Policy/Process

Deputy Director Bryan Hostetler outlined new policies/processes being introduced at CVPRD to better the workflow with finances. The document helps give direction of what to do with funds when the district hits certain limits.

A motion was made to approve Adoption & Approval of updated Financial Policy/Process by Director Childers; Second by Director Carey. A vote was taken:
All in favor, none opposed.

b. Operations Report

Executive Director, Dean Rummel gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

9. Monthly Board Member Community Involvement Discussion

President Meiring meet with Town of Firestone Mayor to discuss an issue with Firestone about scheduling. They were able to resolve the issue.
Executive Director Dean Rummel discussed the event Saturday for the Easter egg hunt.

CARBON VALLEY
PARKS & RECREATION DISTRICT

Regular Meeting Minutes
April 16th, 2025

10. Guiding Principles Document

There are no additions, deletions, or changes that need to be made to the Guiding Principles Document at this time.

11. Board Comments-Future Agenda Items/Suggestions

Executive Director, Dean Rummel reminded May 21st meeting will be changing of new board members.

12. Executive Session

a. Discussion of Personnel Matter Under C.R.S 24-6-402 (4)(f) - Executive Director

A motion was made to go out of the Regular Meeting and into the Executive Session at 7:03 PM by Director Childers; seconded by Director Colvin. A vote was taken:
All in favor, none opposed.

A motion was made to go out of the Executive Session and back into the Regular Meeting at 8:55 PM by Director Childers; second by Director Colvin. A vote was taken:
All in favor, none opposed.

13. Adjournment

A motion was made by Director Childers, seconded by Director Martin to adjourn the Board of Directors meeting at 8:56 PM.

A voice vote was taken: All in favor, none opposed.

READ AND APPROVED THIS 21st DAY OF MAY, 2025.

S Meiring
Samantha Meiring, President

ATTEST:
Abbigail Hebert, Secretary